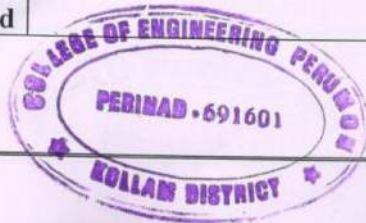


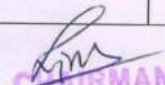
Annexure V

**COLLEGE OF ENGINEERING PERUMON  
GOVERNANCE DEVELOPMENT PLAN**

*Revised on IX BoG meeting*

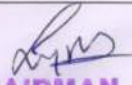
A - PRIMARY ACCOUNTABILITIES					
Review Question	Review	Self Review Score	Plan for Governance Development	Target Dates	
1	Has the Governing Body approved the institutional strategic vision, mission and plan - identifying a clear development path for the institution through its long-term business plans and annual budgets ?	Yes. Approved	1	Redefine Vision, mission and formulate goals, objectives and strategies to achieve them	Redefined in VIIIth BoG meeting dated 18.07.2014
2	Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (including financial and operational controls, risk management, clear procedures for managing physical and	Yes	1	Formulate clear procedures to ensure financial sustainability and for managing physical and human resources	December 2014




  
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	human resources.)?				
3	Is the Governing Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions (including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institutional reputation?	Institution has applied for accreditation	2	<p>1. Formulate plan to achieve accreditation</p> <p>2. Monitor the progress in achieving accreditation</p> <p>3. Formulate a plan to achieve ISO certification</p>	<p>Accreditation by December 2015</p> <p>ISO certification by July 2015</p>
4	Has the Governing Body put in place suitable arrangements	No	2	Formulate a strategy to monitor head of the institution's	December 2014



  
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for monitoring the head of the institution's performance?			performance	
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B - OPENNESS & TRANSPERENCY IN THE OPERATION OF GOVERNING BODIES				
SELF-REVIEW QUESTIONS	Review	Self Review Score	Plan for Development	Target Date
Does the Governing Body publish an annual report on institutional performance?	Yes	3	Publish an annual report in the 1 <sup>st</sup> month of every year	July 2015
Does the Governing Body maintain, and publicly disclose, a register of interests of members of its governing body?	Yes. minutes of BoG meeting are circulated, approved and published maintained	3	Every time, a month after the BoG meeting.	
Is the Governing Body conducted in an open a manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on	Yes. Minutes of BoG meetings are displayed in web site	2	Plan to include more information on institutional activities, academic performance, finance management etc on web site	December 2014



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all aspects of institutional activity related to academic performance, finance management?				
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C - KEY ATTRIBUTES OF GOVERNING BODIES				
SELF-REVIEW QUESTIONS	Review	Self Review Score	Plan for Development	Target Date
1 Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently and ensure the confidence of its stakeholders and constituents?	Yes	2	Conduct review annually regarding size, skill, competencies of BoG members	December 2014



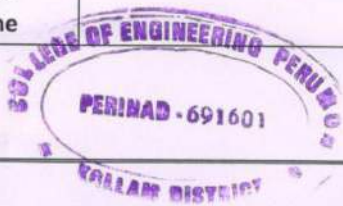
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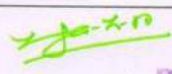
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2	<p>Are the recruitment processes and procedures for governing body members rigorous and transparent?</p> <p>Does the Governing Body have actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives</p>	<p>Yes.</p> <p>The recruitment processes and procedures for governing body members are rigorous and transparent.</p> <p>Members are actively involved in furtherance of institutional objectives</p>	2	Formulate policies and procedures for recruitment of governing body members	March 2015
3	<p>Are the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body clearly stated</p>	<p>Have come through practice, not clearly stated</p>	3	<p>Define roles and responsibilities of BoG Chairman, Principal and members</p>	March 2015
4	<p>Does the Governing Body meet regularly? Is there clear evidence that members of the</p>	<p>Yes. Met 4 times last year.</p>	1	<p>1. Plan meetings well in advance and inform the members</p>	August 2014



  
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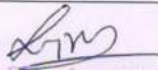



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	governing body attend regularly and participate actively?			2.Circulate agenda notes to the members atleast 10 days prior to the meeting	
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D – EFFECTIVENESS & PERFORMANCE REVIEW OF GOVERNING BODIES				
SELF-REVIEW QUESTIONS	Review	Self Review Score	Plan for Development	Target Date
1 Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long term strategic objectives and its short term indicators of performance/success ?	Yes	1	To increase frequency of meetings, plan to improve further by more interactions with members through emails.	March 2015
2 Does the Governing Body ensure that new members are properly inducted, and existing members receive	No formal induction process	3	Formulate guidelines and policies regarding induction of new	April 2015



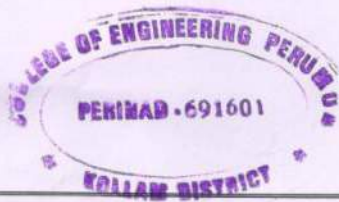
  
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opportunities for further development as deemed necessary			members	
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E – REGULATORY COMPLIANCE				
SELF-REVIEW QUESTIONS	Review	Self Review Score	Plan for Development	Target Date
1 Does the Governing Body ensure regulatory compliance and, subject to this, take all final decisions on matter of fundamental concern to the institution.	Yes. The BOG makes it a point to treat these (AICTE, UGC, CUSAT) regulations as a minimum basic requirement and gives directions to higher provisioning of infrastructure, faculty (Human resources) and equipment	1	Current practices will be sustained.	March 2015



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2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of education institutions	Yes	1	The not for profit character of the organization will be maintained.	April 2015
3	Have there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.	<p>Every year mandatory disclosure is sent to AICTE and published on website.</p> <p>Fee structure compliance is being followed, as fixed by Kerala government.</p> <p>Admissions are as per admission rules of Kerala State</p> <p>Institution has applied for accreditation by NBA.</p>	2	<p>Aims to achieve NBA accreditation</p> <p>Aims to achieve ISO certification</p>	December 2015



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Annexure VI